

SECRET

1314-10-9

DD/ES&T-3857-65

25 August 1965

MEMORANDUM FOR: DD/ES&T
THROUGH: EO/DD/ES&T
SUBJECT: Security Assistant Position

25X1A



25X1A

1. As the result of conversations between the Executive Officer and the Security Officer/DESM&T, I have pursued the subject of acquiring a security assistant with the Deputy Director of Security. Mr. [REDACTED] arranged for me to review the files of a number of qualified persons within the Office of Security who would be nominated by the OS for this position as soon as the DD/ES&T formally requests such action.

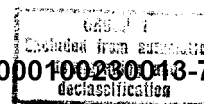
2. It is my thinking that the volume of work now being handled in my office has reached such a magnitude that the responsibilities of the Directorate may suffer because of a lack of necessary security support in the many instances when time is of the essence. The Office of Security shares this concern on my part and has agreed to make available a qualified person of our choice at the proper time.

3. The requirements for the Security Assistant position are much more than just a knowledge of security clearance and clearance certification procedures, physical security requirements, and Agency security regulations. The ability to exercise mature judgment and evidence discretion in numerous "clap situations" is of paramount importance.

25X1A

4. After reviewing the personnel files of approximately six Security Officers, I have determined that the person who could support me and the Directorate best is Mr. [REDACTED]. For a 2-year period (1960-62) he served under my immediate supervision. I rated him at that time as a superior security officer with the necessary maturity, judgment, and discretion for analytical and operational assignments. His supervisors since that time have rated him in a similar manner.

SECRET



SECRET
FILE COPY

SECRET

Page 2

SUBJECT: Security Assistant Position

25X1A

25X1A

5. Mr. [REDACTED] is 35 years of age. He received a BA degree, with a major in Government and History, from the University of New Hampshire in 1951. He has prior military service as an enlisted man in the Navy and as a commissioned officer in the Air Force. Before joining the Agency in 1957 he served with the Department of State (1954-57) as an investigator, stationed in Naples, Italy. After joining the Agency his assignments have been as an investigator in the Washington, D. C., area; as a Physical Security Officer (1957-60) in [REDACTED] and as a Personnel Security Officer since November 1960. Mr. [REDACTED] was promoted to grade GS-12 in October 1962.

25X1A

25X1A

25X1A

6. It is recommended that the position of Security Assistant be authorized and that the Office of Security be requested to favorably consider the assignment of Mr. [REDACTED] to this position.

25X1A

SO/DD/S&T

CONCUR:

Executive Officer, DD/S&T

Date

APPROVED:

25X1A

SEP 1965

Deputy Director for Science & Technology

Date

Distribution:

- Orig. & 1 - Addressee/return
- 2 - SO/DD/S&T
- 2 - DD/S&T Registry

O/DD/S&T [REDACTED] 006:hjb

25X1A

**DD/S&T
FILE COPY**

SECRET